Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

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Kristen Lawson
COMMISSIONER

ADC Board Meeting Minutes

August 07, 2026

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, August 07, 2026, at 10:00 a.m. online via Microsoft Teams video communication platform and at 500 Mero Street, Frankfort, Kentucky 40601.

Members Present
Karyn Hascal, Chair
Dr. Stephanie Raglin, Vice Chair
Danielle Matlock
Shreeta Waldon
Jolene Shearer, Board Administrator
Julie Bowers-Pryor
Chris Holcomb
Aaron Smallwood

Department of Professional Licensing
Kristen Lawson, Commissioner
Marie Varney, Board Administrator
Jeff Bardroff, Administrative Supervisor
Jessica Hartley, board Administrator

Members Not Present
John Kevin Schmidt
Stephanie Hoskins

Public Protection Cabinet
Catherine Falconer, General Counsel

Guests

No outside guests attended

Call to Order

Motion was made by Dr. Stephanie Raglin to open the meeting at 10:02 a.m.. Motion, seconded by Chris Holcomb, carried.

Minutes

A motion was made by Dr. Stephanie Raglin to approve the minutes for July 10, 2026, with amendments. Motion, seconded by Danielle Matlock, carried.

Financial Report
The financial statements for the months ending July 31, 2026, were presented to the Board for review. No further action is required.

DPL Report
Commissioner Lawson stated that she has been busy sitting in on 4 days of interviews. Currently waiting on background checks to fill the 2 ADC positions with an expected start date of September 1, 2026 or September 16, 2026.

Legal Counsel Report
Legal Counsel reported they have been in interviews for open OLS attorney with a hopeful start date of September 1, 2026.

Legal Counsel stated they are working with the Complaints Committee to work through the backlog of complaints.

Legal Counsel stated they are working on streamlining the process for complaints and hearings going forward.

ADC Licensure Status Report
A Licensure Status Report dated August 07, 2026, was presented to the Board for review. The report showed there are currently 4, 333 active licensed Drug and Alcohol Counselors along with 23 inactive. No further action was required.

Old Business
There was no old business to discuss.

New Business
A motion was made by Danielle Matlock to approve travel for Aaron Smallwood to attend annual IC&RC conference Oct 19-20 in Biloxi Mississippi. Motion, seconded by Shreeta Waldon, carried.

A motion was made by Julie Bowers-Pryor to refer to the Regulation Review Committee for review to adopt IC&RC regulations. Motion, seconded by Dr. Stephanie Raglin, carried.

Danielle Matlock reported on HB 470 Peer Support Workgroup.

A motion was made by Dr. Stephanie Raglin to review checklist created by Board Administrator for licensure and to assign Licensure application to each Board member to create the guide sheet to bring to September Board Meeting. Motion, seconded by Aaron Smallwood, carried.

- TRADPSS-Shreeta Waldon

- RADPSS- Aaron Smallwood
- CADCA 1- Kevin Schmidt and Stephanie Hoskins
- CADCA 2- Kevin Schmidt and Stephanie Hoskins
- TCADC- Chris Holcomb and Julie Bowers-Pryor
- CADC- Chris Holcomb and Julie Bowers-Pryor
- LADC- Karyn Hascal
- LCADCA- Stephanie Raglin and Danielle Matlock
- LCADC- Stephanie Raglin and Danielle Matlock
- CCS- Karyn Hascal
- RTPS- Karyn Hascal

The Board has 2 vacancies. Appointments are made by the Governor to appoint 1 Citizens at Large and 1 Credential Holder.

Application Review

A motion was made by Chris Holcomb to go into closed session at 11:01 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by Julie Bowers-Pryor, carried

A motion was made by Aaron Smallwood to return to open session at 12:08 p.m. Motion seconded by Julie Bowers-Pryor, carried.

A motion was made by Aaron Smallwood to approve applications and ratify online reviews. Motion, seconded by Julie Boers-Pryor, carried.

Complaints Committee Report

Motion was made by Chris Holcomb to accept the recommendation from the Complaint Committee. Motion, seconded by Aaron Smallwood, carried.

- 2024ADC00001 – Requesting additional information
- 2024ADC00007 – Legal counsel to send proposed agreed terms for agreed order
- 2025ADC00005 – Dismissed
- 2025ADC00007 – Dismissed for lack of evidence
- 2025ADC00012 – Resending information
- 2025ADC00013 – Resending information
- 2025ADC00015 – Resending information
- 2025ADC00016– Board to pursue Administration Hearing Action (SW recused)
- 2025ADC00018 – Resending information
- 2025ADC00019 – Dismiss
- 2025ADC00020 – Waiting on additional information
- 2025ADC00024 – Resending information
- 2025ADC00025 – Board to pursue Administration Hearing Action

- 2026ADC00001 – Dismiss
- 2026ADC00003 – Dismiss
- 2026ADC00004 – Dismiss
- 2026ADC00006 – Resending information
- 2026ADC00009 – Requesting additional information
- 2026ADC00010 – Resending information
- 2026ADC00011 – Requesting additional information (DM recused)
- 2026ADC00014 – Legal counsel to send proposed agreed terms for agreed order
- 2026ADC00016 – Legal counsel to send proposed agreed terms for agreed order
- 2026ADC00017 – Dismiss
- 2026ADC00018 – Dismiss due to lack of jurisdiction of Medicaid billing
- 2026ADC00020 – Legal counsel to send proposed agreed terms for agreed order
- 2026ADC00021 – Sending for investigation
- 2026ADC00022 – Requesting additional information
- 2026ADC00026 – Requesting additional information
- 2026ADC00028 – Legal counsel to send proposed agreed terms for agreed order

Julie Bowers-Pryor is stepping down as the alternate for the complaints Committee. Aaron Smallwood will replace her as 1st alternate and Chris Holcomb as 2nd alternate in order to have quorum monthly.

Travel

A motion was made by Julie Bowers-Pryor approve travel and per-diem. Motion, seconded by Shreeta Waldon, carried.

A motion was made by Dr. Stephanie Raglin for travel for Marie Varney and Jolene Shearer to attend the KAAP conference in Lexington on September 4, 2026. Motion, seconded by Shreeta, carried.

Next Meeting

September 11, 2026

Adjourn

A motion was made by Danielle Matlock to adjourn at 12:20 p.m. Motion, seconded by Aaron Smallwood, carried.